



## **K-6 Principal**

The K-6 school principal models spiritual and instructional leadership for students, staff, and families. As a building leader, the principal is responsible for the staff, students, families, and campus including the safety and welfare of students and staff. The principal establishes and maintains a positive Christlike atmosphere across the informal and formal interactions with students, staff, families and the community. The principal reports to the President.

Full Time with Benefits

Salary \$55K-\$65K depending on qualifications and experience

### **Key Responsibilities**

**SPIRITUAL LEADERSHIP** – Develop the spiritual leadership of all those associated with the school, (I Tim.2:2).

- Provide spiritual leadership to teachers, parents, and students by example and instruction
- Encourage harmony among the staff.
- Be personally involved in a church.
- Promote the development of a servant's heart among the staff to facilitate ministry to students, staff, and parents.
- Agrees with RCS' Statement of Faith.
- Encourages continual spiritual growth of each staff member by example and by counsel.

**INSTRUCTIONAL LEADERSHIP** – Provides supervision for the entire school.

- Supervises and evaluates 9-12 instructional staff, specialists, and support staff
- Responsible for compliance with all regulatory agencies.
- Plan, with assistance of other administrators, the joint all-school functions
- Seek to maintain the unity of the Spirit while promoting the spiritual growth of the students and staff. (Col. 1:27, 28; 3:16, 17)
- Provides technical assistance related to teaching and learning functions
- Responsible for supervision and evaluation of all employees in the performance of their duties, including retention and dismissal.
- Encourages educational growth through teacher certification with the State or ACSI and the pursuing of graduate courses in their appropriate fields

**ENTREPRENEURIAL LEADERSHIP** – Leverages resources and attracts new partnerships to the school.

- Develops partnerships to grow enrollment and acquire additional resources.

- Reviews expenditures and makes recommendations for cost savings.
- Works with resources in current budget.
- Develops new ideas to attract and retain families.

**ORGANIZATIONAL LEADERSHIP**– Possesses managerial and organizational competencies.

- Reviews key data and uses data to improve outcomes.
- Adeptly manages instructional resources, staff syllabi, building documents, and all compliance related files.
- Maintain accurate records for the facility and maintenance.
- Ensures classrooms, common areas of campus are clean, safe, and maintained.

**OUTREACH LEADERSHIP**–Key spokesperson for the High School and Rainier Christian Schools.

- Advances lines of communication with area churches.
- Raises community awareness of signature programs and RCHS
- Develop and/or sustains relationships with community partners.

**MISCELLANEOUS** – Duties as assigned by the president deemed necessary to the effectively and efficiently manage the school.