



Rainier Christian Schools

Authorization For Administration of Oral Medication at School

(RCW 28A.210.260)(form HS-018-02)

Student's Name _____ Birthday _____

School _____ Teacher _____ Grade _____

This portion to be completed by the Licensed Health Care Provider within their prescriptive authority.

Name of medication Dosage Method of Administration Time of Day to Be Taken

Reason for medication to be given during school hours _____

Anticipated action _____

Possible side effects of medication _____

Emergency procedure in case of serious side effects _____

I request and authorize that the above named student be administered the above identified medication in accordance with the instructions indicated above for the period commencing with the _____ day of _____, _____ (month, year) through the _____ day of _____, _____ (month, year) as there exists a valid health reason which makes administration of the medication advisable during school hours or during such time that the student is under the supervision of school officials. Such medication may be administered by medically untrained school personnel.

Date of Signature

Licensed Health Care Provider's Signature

Telephone Number

Name

Fax Number

Address

This portion of the form is to be completed by the parent/guardian.

I certify that I am the parent, legal guardian, or other person in legal control of the above identified student and request and authorize the school to administer the above identified medication to the above identified student in accordance with the prescription or doctors instructions for the period beginning the _____ day of _____, _____ (month, year) through the _____ day of _____, _____ (month, year)(not to exceed one school year). I also understand that the School Nurse may contact the prescriber regarding questions related to this medication.

Medication will be supplied to the school in the original container.

_____ / _____

Date of Signature

Signature

Telephone Number (Home)

(Work)



Rainier Christian Schools Medication Policy and Procedures

Washington State law permits school staff to administer medication only in limited situations. When possible, the parents and physician are urged to design a schedule for giving medication outside school hours. Medication is defined to mean all drugs, whether prescription or “over the counter”.

Prior to administration of any medication, the following requirements must be met:

1. **Parent/legal guardian note** must be on file giving name of medication, dosage, time, dates to be given, student name, parent signature, date (form HS-018-02).
2. **Licensed health Care Provider’s (LHCP) note** for each medication must be on file that there exists a valid health reason which makes administration of such medication advisable during school hours or when a student is under the supervision of school officials. The LHCP’s note must also indicate name of medication, dosage, time, and dates to be given, possible side effects, LHCP’s signature. This request is valid for a period not to exceed current school year (form HS-018-02).
3. All medication must be in the **originally labeled container** and be labeled with student’s name. This pertains to oral medications (pills, liquids, inhalers).
4. Medication should be brought to school by a responsible adult. All medications will be counted upon receipt and recorded on back of medication recording form. **If this is a new medication for the student, the first dose must be given at home prior to bringing the medication to school.**
5. In situations where the parents, LHCP, principal and school nurse believe it is in the best interest of the student that he or she carry the medication, the student shall carry written permission from the parent, indicating the name and dosage of the medication, plus dates and time to be given. Only days’ dosage (in originally labeled container), as well as parent’s written permission, shall be carried by the student.
6. If requirements 1, 2, and 3 are not met and parents want the child to have the medication, the parent may come to school and administer it.
7. In most cases, it will be the child’s responsibility to come to the office at the appropriate time for medication. The parent may put a note in the lunch box to remind the child to take the medication. On scheduled early dismissal days, when lunch is served, “lunch time” or “noon” medications will be dispensed unless requested otherwise by Parent.
8. The nurse must be consulted prior to bringing any injectable medications to school. The LHCP’s instructions should outline symptoms and when to give the injection.